

Trustee

Who you are and what you'll do

Who you are

Trustees will be excited about CLEES's ambition to strengthen our position as the leading national organisation for local economic change and will work with us to support our policy, practice and impact in places across the UK and beyond.

Our new Trustees will work collaboratively as part of the board of Trustees, alongside our Chief Executive and the CLEES team to help develop and strengthen our work so that we continue to deliver our charitable mission and purpose.

Trustees will want to support the CLEES team to ensure that the organisation runs smoothly and, to that end, an understanding of organisational finance, HR and communications would be particularly welcome.

CLEES is committed to providing Trustees with training and support to help them fulfill their duties, but to apply for the role you should be able to demonstrate that you have:

- Board or senior management experience – in a charitable, public sector or commercial organisation. Applicants from senior roles in local government, health and business are particularly welcome.
- An interest and commitment to social and economic justice. A willingness to support CLEES to continue to expand our influence and impact on policy making and delivery at a local, regional and national level (including within devolved administrations in Scotland, Wales and Northern Ireland).
- Excellent interpersonal and communication skills and an ability to challenge and advise senior colleagues constructively.
- Sound judgement and ability to think corporately and strategically; ability to handle competing priorities and make informed decisions.
- A knowledge of the key issues involved in running a charitable think tank and/or a willingness to learn particularly the challenges of income generation, fundraising and human resources management.
- Experience and/or working knowledge of HR and financial management including a knowledge of the challenges and opportunities for fundraising for organisations like CLEES.

- A commitment to supporting equality, diversity and inclusion and the organisational values of CLES (see below).
- We are keen to encourage applicants with a knowledge of the policy context in Scotland, Wales and Ireland as we continue to develop our work in these areas.

What you'll do

Our Trustees work collaboratively as part of the CLES board, alongside our Chair, Chief Executive and the CLES team to help develop and strengthen our work so that we can continue to deliver our charitable mission and purpose. The duties of Trustees include:

- Ensuring that CLES complies with its governing document, charity law, company law and any other relevant legislation and regulations.
- Contributing actively to the board of Trustees by working with the Chair, Chief Executive and CLES's senior leadership team to provide constructive feedback and clear strategic direction for CLES, including overseeing policy, setting targets and reflecting on impact.
- Ensuring our financial stability and accountability.
- Safeguarding our reputation and values.
- Ensuring that the work we do benefits the public interest.
- Ensuring that CLES is accountable including compliance with statutory reporting and accounting requirements.

CLES board meetings are held four times a year plus one annual away day. We operate a hybrid working arrangement and so Trustees have the option to join meetings remotely. There is an expectation that Trustees will attend away days in person.

CLES values

The CLES values are:

- Fair, treating people with fairness and equality.
 - Bold, devising progressive solutions through pioneering work.
 - Collaborative, working with others to achieve the best result.
 - Independent, always acting with integrity.
 - Acting in solidarity, supporting, nurturing and empowering ourselves and others.
- About the roles